



C.A.R. Consulting Group
Global Marine and Automotive Consultants and Surveyors

JOB & TASKS DESCRIPTION

CONSULTANT

Follow company's values & behaviours

- Create Inspection Report in carlogics.net: CREATE
 - obtain the Vehicle List (raw file) related to the units inspected per vessel;
 - convert the Vehicle List in carlogics.net format;
 - import the Vehicle List in carlogics.net;
 - link carpod inspection data with the Vehicle List on carlogics.net;
- Check the Accuracy of the Final Inspection Report: CHECK
 - Correct any Reporting Inaccuracies;
 - Correct any Classification Inaccuracies;
 - Discuss any Reporting Inaccuracy with Head Consultant and Principal Surveyor;
 - Discuss any Classification Inaccuracy with Key Account Manager and Head Consultant;
 - Highlight any high damage ratio (to be defined), to the Key Account Manager;
- Publish to Customer (link to partner) : SHARE
 - **Make sure all information is shared with Head Consultant;**
 - Share with involved C.A.R. Consulting offices (to be automated between CAR offices);
 - Export/Share Reports with involved third party (OEM, Claims Adjusters, Insurance, etc.);
- Create an Overview of Reports per Port per Customer; TRACK
- Check Port Terminal Schedule to make sure that all vessels are inspected/reported; CONTROL
- Check Sailing Schedule to make sure that all vessels are inspected/reported;
- Send PD reports with High Damages Rates to Loading and Discharge Principal Surveyors.