



C.A.R. Consulting Group
Global Marine and Automotive Consultants and Surveyors

JOB & TASKS DESCRIPTION

SURVEYOR

Follow company's values & behaviours

- Be on time;
- Be properly dressed for inspection (e.g. clean hi-vis uniform, no unprotected sharp/metal objects such as rings, watches, zippers);
- Be responsible for inspection devices and equipment (protected, functional, fully charged, careful handling);
- Know and apply Customer inspection requirements including but not limited to:
 - OEM's inspection standards (classification and codification);
 - Quality manuals;
 - Updates, Addenda, Flash Info, Quality Flash Info, etc.
- Report back to Principal Surveyor/Consultant with inspection findings **upon completion** of inspection;
- Report immediately to Principal Surveyor large damages or major events on port (fire, hail storm, ...);
- Ask for help in case of doubt: consult with management (talk, call, WhatsApp, etc.). **Do not leave a question unanswered;**
- Always make sure the reporting on CARPOD is the same as the reporting on the VLDR, including sizes and comments;
- When using "miscellaneous" or "other" codes explain in the remark box (CARPOD + VLDR) what you mean;
- Make good photos of damages using a size reference (ruler);
- When rejecting liability, always add a short and clear remark (CARPOD + VLDR) to explain why based on the OEM's inspection standard.